

# Management Crier



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## CLASSES AT FERMILAB THIS FALL

Three courses, two offering college credit, will be offered to employees at Fermilab this fall. Employees taking the courses will have tuition costs covered by the Laboratory's tuition reimbursement plan. Registrations are now being taken in Personnel Services, 6th floor east in the Central Laboratory. Ruth Thorson of Personnel Services is directing organization of the classes.

The three classes are the results of efforts in Personnel Services to arrange instruction that is needed by both the Laboratory and employees. As other specialized needs develop, other areas of instruction will be considered for this kind of program. Supervisors and employees alike are advised to keep in close touch with Miss Thorson as a situation arises where additional class areas should be considered. Miss Thorson has announced that the subjects to be offered at Fermilab this fall are as follows:

Electronics 230, Digital Circuits, a College of DuPage course, will be offered for three quarter hours college credit if at least fifteen people register for the course. This is a beginning course in digital electronics which covers binary and octal numbers, Boolean algebra, logic gates, arithmetic circuits, flip-flops, counters and counter techniques and registers. Prerequisite: Background in electronics, including multi-vibrators.

The instructor for this course will be Burton Sandberg, of Fermilab's Accelerator Division. Permission of supervisor is required for employees to participate.

Supervisor Training, a program for the development of supervisory skills, began on Wednesday, September 25, and will continue every Wednesday morning from 9:30 a.m. to 12:00 noon through December 18. Instruction in this course will focus on the whys and hows of supervision with emphasis on practical suggestions for possible approaches and techniques. Topics to be covered by Ruth Thorson, instructor, include: A brief overview of concepts of management, the process of supervision, motivation, leadership styles, personnel policies, training, human relations, affirmative action, communication, discipline and safety. Supervisor's recommendation is needed for participation in this training. No college credit will be granted for this class.

Contact Ruth Thorson, Personnel Office, 6th floor east, Central Laboratory, Ext. 3324, to register. Enrollment will be limited, but more classes will be formed if the need indicates.

Air Conditioning and Refrigeration 101, a College of DuPage course, will be offered for three quarter hours college credit. It will be held Tuesday evenings, 5:30 to 8:30 p.m., from September 24 through December 10, in the Central Laboratory One West Conference Room. This course includes basic refrigeration and controls (101,102,103) -- psychrometry, compression, absorption and refrigeration cycles as well as air distribution theory, systems and controls. There are no prerequisites. The instructor will be Roy Grada. Permission of supervisor is required for employees to participate.

As the Village Crier goes to press, the air conditioning/refrigeration and supervisor's training classes are completely filled, with waiting lists. Miss Thorson advises that plans will get underway immediately to offer another 101 class in air conditioning/refrigeration and she will organize a 102 class for the winter quarter. Supervisor's training classes are kept small to be effective and will be offered on a continuing basis.

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PRAIRIE LECTURE/SEED HARVEST SCHEDULED FOR SEPTEMBER 26

All Fermilab people, their families, and their friends are invited to a lecture on prairies and prairie restoration in the Fermilab auditorium on Thursday, September 26, at 7:30 p.m. Dr. Robert Betz, professor of biology at Northeastern Illinois University, and Ray Schulenberg of the Morton Arboretum, two world-famous prairie authorities, will speak about prairie landscape in general and describe the project now underway inside the Fermilab Main Ring. Betz and Schulenberg are advisors on the Fermilab project representing The Nature Conservancy, a national conservation organization which prepared the original proposal.



*...Dr. Robert Betz...*

Students in biology in the surrounding area, and anyone else who is interested, have been invited to participate in a seed harvest for the Fermilab project. During the first weeks of October, groups of people will go to sites within 70 miles of the Laboratory where authentic prairie species are known to exist and will gather seeds. The seeds will be dried and stored during the winter and sown in ten acres inside of the Main Ring in the spring of 1975. Dozens of pounds of seeds will be needed and dozens of people are needed to harvest the seeds. The project offers a unique opportunity to study a prairie restoration development and a very satisfying work as the project begins to take shape.

For further information call Tony Donaldson, chairman of the Fermilab Prairie Restoration Committee, Ext. 4056. Anyone who cannot come to the September 26 meeting but who wishes to participate in the seed harvest may sign up with Donaldson.

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FOR ILLINOIS NEWCOMERS

Voters may register in Illinois until October 7 to vote in the November elections. A voter must have lived in the precinct in which he will vote for 30 days before the election and must be a U.S. citizen and be 18 years old by election day. In DuPage County, registrations are made in the DuPage County Complex on County Farm Road west of Wheaton, in the Election Board Office which is open Monday-Friday from 8:30 a.m. to 5 p.m., and Saturday, 9 a.m. to noon, or at all village and city halls. In Kane County, an election board office is located at the Kane County Court House on 3rd Street, in Geneva. Regular office hours are 8:30 a.m. to 4:30 p.m., Monday-Friday. On October 3rd and 4th, the office will be open from 6-9 p.m. and on Saturday, October 5, from 9 a.m. to noon.

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*...FERMILAB GOLF GUYS...Left photo, winners of September 14 tournament (L-R) Joe Raczek, second place winner; Gerald Czop, first; Ray Yarema, third. Right photo, officers for 1975 Golf League: (L-R) Pete Lentini, vice president; Ellery Cook, president; Bud Stanley, vice president. Hugh Christ, also a vice president, was absent from photo...*

## McCOOK ACCEPTS ASSOCIATE DIRECTOR POST

John A. McCook recently became the Associate Director for Administration at Fermilab. In this newly-created position he is responsible for the Business, Personnel Services and Site Services departments of the Laboratory.

Mr. McCook comes to the Fermilab after serving some 27 years in the United States Navy in a broad spectrum of responsibilities both afloat and ashore, including extended foreign service, command of major new guided missile ships and Washington assignment to the three largest project management and weapon system procurement offices in the Navy. In the latter assignments, he served as Engineering Project Leader in the Launching Branch of the Strategic System Project Office of the Polaris and Poseidon systems. From 1968 to 1971, his duties included assignments as Executive and Administrative Assistant to the Director of the Surface Missile System Project Office. From that post he moved to a position as Director of Plan and Program -- and later Director of Program Assessment -- in the TRIDENT system Project Office. Mr. McCook has also been the Director of Planning and the Deputy Comptroller and Director of Financial Management of the Naval Ordnance System Command.



...John A. McCook...

In 1973, during Mr. McCook's tour with the TRIDENT system Project Office, he was temporarily assigned to assist in the establishment of the newly-created office of Petroleum Allocation, which later became the principal division of the Federal Energy Agency.

A graduate of the U. S. Naval Academy, Annapolis, Md., he holds B.S. degrees in electrical and marine engineering and a Master's Degree in Business Administration -- International Business.

He is a member of the Institute of Electronic and Electrical Engineers, the Association of Naval Weapons Engineers and Scientists, the American Society of Military Comptrollers, The Academy for International Business, and the American Management Association.

Mr. McCook visited Fermilab several times before assuming his new position. He participated in the dedication celebration of the Laboratory in May. He describes the scope of his position at Fermilab as "administration catching up with the tremendous progress being made in research at Fermilab." The need to further develop an administrative organization that will be fully responsive to the needs of the Laboratory will be one of his top priorities.

Mr. McCook, his wife, Beverly, and their children have moved to their new home in Batavia from McLean, Virginia, where they resided since 1969. The young McCooks are Sara, 10; Christopher, 9; and Michael, 7.

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## CREDIT LIFE ENROLLMENT EXTENDED BY CREDIT UNION

Borrowers of the Argonne Credit Union have until September 30, 1974 to enroll for Credit Life Insurance coverage on their loans without offering evidence of insurability. Credit Life Insurance will pay off a debt to the Credit Union in the event of death of the borrower, relieving survivors of this obligation. The cost is small, only 7½¢ per \$100 per month. The premium is added directly to the loan account. For further information contact June Olsen, Ext. 3293, Credit Union Representative at Fermilab.

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## WOMEN'S FALL TEA OCTOBER 1

Fermilab's Women's Organization (NALWO) will hold its annual fall tea on Tuesday, October 1, at 1:00 p.m. in the Village Barn. Refreshments will be served before a short business meeting.

On the afternoon's program will be a slide presentation and talk by a group of visitors at Fermilab from the Soviet Union. Remma Muhkina will lead the panel discussion on "Life of Women in the Soviet Union."

NALWO's fall tea is planned especially to welcome new visitors to the Laboratory, introducing them to other visitors and to staff members and wives. Everyone is welcome; there is no charge. Babysitters will be provided at the White Farm on Eola Road so that parents may enjoy the unusual program and the social hour.

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## ORGANIC FARM FAIR AT GWC

George Williams College, Downers Grove, will host an Organic Farm Fair, Saturday, September 28, 10 a.m. to 6 p.m., in the college's west parking area. The public is invited at no admission charge. Organic farmers and gardeners from throughout Illinois will set up a market place featuring organic produce and homemade health foods, plus sprouting exhibits, craft items, literature on organic gardening and refreshments. There will be recipe swapping and opportunity to ask questions of the growers about the technique and purpose of organic farming and gardening.

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DON'T FORGET.....The Canoe Race in the Main Ring ponds, Saturday, September 28, 11:00 a.m. Spectators are welcome. Last minute entries contact Larry Allen, Ext. 3724, or Helen Ecker, Ext. 3393.

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## CLASSIFIED ADS

- FOR SALE - Used 30" Crown Gas Range and apt.size Kelvinator Refrigerator, \$100. for both or sell separate. Call Greg Lawrence, Ext. 3677 or 859-1620.
- FOR SALE - New Battery, 12 volts, 40 a.h., used 1 month. 5 yr. guarantee. \$30. or best offer. Call J. P. Boymond, Ext. 3889 or 231-9203.
- FOR SALE - Minibike, 5 hp Briggs & Stratton, 2 hp.transmission, centrifugal clutch, balloon rear tire, spare transmission & detachable snow ski. \$160 or best offer. Call R. Trendler, Ext. 3157 or 968-0516.
- FOR SALE - Side by side Refrigerator-Freezer, Amana, frost-free, excl.cond., 32 wide, 26 deep, 61 high, avacado color. \$200. Call Rita Mantela, 232-8060.
- FOR SALE - Large Refrigerator-Freezer, 2 doors. \$90. Call Joyce Huson, 879-2148.
- WANTED - - Good running used car and misc. furniture and household goods. Call E. Rabinovici, Ext. 3751.
- FOR RENT - 1 bedroom apt. in Bolingbrook, air cond., carpet, garbage disposal, \$175. per month. Call Candy Jierree at Argonne, 76-2165 during work hours.
- WANTED - - Carpenter or handyman to build bird feeder, plans provided. Fee negotiable. Call Rene Donaldson, Ext. 3278.
- INSTRUCTIONS - Flight training, Cessna 172, or your Biennial Flight Review. Call Stan Tonkin, 357-3546 evenings.
- FOR SALE - 6 tickets for opera "Peter Grimes" by Benjamin Britten. Lyric Opera, Thursday, October 10, 8 p.m. \$10. ea. New production with Jon Vickers. Call Visitors Center, Ext. 3440.
- FOR RENT - 2 bedroom air.cond. home on Pine Island, Florida near Ft. Meyers. By week or month. Restful environment, best fishing. Call Art Streccius, 3580 or 584-0712.

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